The following individual is applying for an Individual Taxpayer I.D. Number:

**Alien’s Name:**

This individual requires an ITIN for the following reason(s) – check all that apply:

- [x] Non-resident alien receiving a non-qualified stipend (monthly check) and not eligible to apply for a social security card.
- [ ] Non-resident alien receiving honoraria or payment for services, and is not eligible to apply for a social security card (“Short Term International Visitor”)

**Provide the following information:**

**Sponsoring Department:**

(the name of the unit, office, school, program, etc that is sponsoring this alien’s visit)

**Department Contact:**

(name and phone of person who may be contacted regarding this alien’s visit)

**Dates of service (short term visitors only):**

The non-resident alien must bring this form to the appointment, or this form must be sent via e-mail to payroll@usc.edu, or by fax to 213-740-3051 (UPC) or 323-442-3549 (HSC) in advance of the appointment.

May 2005