

UNIVERSITY OF SOUTHERN CALIFORNIA
University Payroll Services

The following individual is applying for an Individual Taxpayer I.D. Number:

Alien's Name: _____

This individual requires an ITIN for the following reason(s) – check all that apply:

- Non-resident alien receiving a non-qualified stipend (monthly check) and not eligible to apply for a social security card.
- Non-resident alien receiving honoraria or payment for services, and is not eligible to apply for a social security card ("Short Term International Visitor")

Provide the following information:

Sponsoring Department: _____
(the name of the unit, office, school, program, etc that is sponsoring this alien's visit)

Department Contact: _____
(name and phone of person who may be contacted regarding this alien's visit)

Dates of service (short term visitors only): _____

The non-resident alien must bring this form to the appointment, or this form must be sent via e-mail to payroll@usc.edu , or by fax to 213-740-3051 (UPC) or 323-442-3549 (HSC) in advance of the appointment.